JAGIELLONIAN UNIVERSITY IN KRAKÓW
THE CENTER FOR POLISH LANGUAGE AND CULTURE IN THE WORLD

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Dear Prospective Students,
It is with great pleasure that I invite you to Krakow, where courses of Polish language and culture for foreigners have been organized for several decades by the Jagiellonian University, the oldest university in Poland. Our Center is one of the most important academic institutions for foreigners. Every year we offer a very rich academic program.

Courses at the Center are led by specialists qualified in teaching Polish as a foreign language. They regularly publish their works on methodology for teaching Polish as a foreign language, as well as textbooks and dictionaries. We create and promote modern, innovative, and above all effective educational methods. In the past we were pioneers of the communicative approach in teaching Polish to foreigners, and currently we are the first in Poland to offer a task-based method in which importance is placed upon communication and activity-based learning. A group of our employees, led by Professor Władysław Miodunka, participated very actively in preparing Polish state certification exams, and have taken part in administering the exams since they began in 2004. Learning a language will always be one of the most important goals of the foreigners studying at our Center. However, through the additional courses that are offered, they also have an opportunity to learn about Poland – its history, society, culture and literature. In the extra-curricular program there are even theater workshops in which foreigners prepare theatrical performances in Polish.

Although most of the students at the Center are foreigners, there is also a group of Polish students here, learning how to teach Polish as a foreign language. The presence of Polish students at the Center gives foreigners who are studying here additional opportunities for direct contact with Polish people, allowing them to gain a deeper understanding of Polish language and culture. Cultural events and field trips also help the two groups of students to integrate. Another great virtue of studying with us is the city of Krakow itself – a magical city that is often referred to as the cultural capital of Poland. The Center is located in the very heart of the historic city, at the foot of Wawel Hill on which sits the royal Renaissance castle, a symbol of the Golden Age of Polish culture. Our Center is only a few hundred meters away from the Old Town Square, the largest medieval square in Europe, which bustles with life at all hours of the day.

Education at the Center is an interesting combination of the traditions of the oldest Polish university, the knowledge and experience of the Center’s staff members, and their passion and enthusiasm for creating modern, interesting and effective teaching methods.

With great confidence I can ensure that students complete our courses satisfied, praising their effectiveness, while at the same time emphasizing the unique atmosphere of the place itself in which they have the opportunity to study. In the name of all of the employees of the Center, I welcome you warmly.

Piotr Horbatowski, Ph.D. (Hab.)
Director of the Center
THE STAFF
DEPARTMENT OF THE POLISH AS A FOREIGN LANGUAGE

Piotr HORBATOWSKI, Ph.D. (Hab.) – Director of the Center for Polish Language and Culture in the World

Adriana PRZEL-KANIA, Ph.D. – Deputy Director of the School of Polish Language and Culture

Joanna MACHOWSKA, M.A. – Coordinator of Polish Language Programs for Foreigners

Władysław MIODUNKA, Ph.D. (Hab.) – Professor Emeritus

Dominika BUCKO, Ph.D.

Wacław COCKIEWICZ, Ph.D. (Hab.)

Tamara CZERKIES, Ph.D.

Robert DĘBSKI, Ph.D. (Hab.)

Przemysław GĘBAL, Ph.D. (Hab.)

Iwona JANOWSKA, Ph.D. (Hab.)

Ewa LIPIŃSKA, Ph.D. (Hab.)

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Stanisław MĘDAK, M.A.

Danuta PUKAS-PALIMĄKA, M.A.

Agnieszka RABIEJ, Ph.D.

Anna SERETNY, Ph.D. (Hab.)

Wiesław STEFAŃCZYK, Ph.D. (Hab.)

Magdalena SZELC-MAYS, M.A.
I. OFFERED COURSES – ONE-YEAR AND ONE-SEMESTER PROGRAMS OF POLISH LANGUAGE AND CULTURE

Within the framework of intensive one-year and one-semester programs of Polish language and culture, we offer:

→ INTENSIVE ONE-SEMESTER OR ONE-YEAR PROGRAM OF POLISH LANGUAGE AND CULTURE

→ INTENSIVE ONE-SEMESTER OR ONE-YEAR PREPARATORY PROGRAM FOR STUDYING IN POLAND

All of the courses offered by the Center for Polish Language and Culture in the World take place in accordance with the ECTS* grading system.

According to the requirements of the Center, students who wish to obtain a diploma must:

- earn 30 credit points (ECTS) each semester,
- meet the requirements of particular courses,
- pass all of the exams.

One-semester courses (including preparatory courses) may be taken in the first or second semester of the academic year:

Note:
each semester is 15 weeks long, according to the Polish system of education, one academic hour equals forty-five minutes.

* European Credit Transfer and Accumulation System
Welcome to the one-year or one-semester program of Polish language and culture. The one-semester program can be attended in the first semester (from October to February) or second semester (from February to June) of the academic year. Each semester consists of 15 weeks of classes. The program involves the teaching of Polish grammar and vocabulary, and there are classes devoted to development of receptive competence (listening and reading), and the development of communicative skills and both oral and written interaction. Course participants also attend lectures of their choice in the fields of history, literature, film, Polish contemporary society, or practical classes (theater studio, reading of literary texts, or a multimedia project called Around Krakow). All courses are led by experienced instructors – full-time employees as well as graduates of MA or post-diploma programs in the field of Teaching Polish as a Foreign Language.

We offer courses on all levels of language fluency, in accordance with the guidelines of the Common European Framework of Reference for Languages (Council of Europe 2003).*

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2</td>
<td>Proficiency level (14 hours* per week + additional language classes, lectures and workshops)</td>
</tr>
<tr>
<td>C1</td>
<td>Advanced level (16 hours per week + additional language classes, lectures and workshops)</td>
</tr>
<tr>
<td>B2</td>
<td>Upper intermediate level (18 hours per week + additional language classes, lectures and workshops)</td>
</tr>
<tr>
<td>B1</td>
<td>Intermediate level (20 hours per week + additional language classes, lectures and workshops)</td>
</tr>
<tr>
<td>A2</td>
<td>Elementary level (20 hours per week + additional language classes, lectures and workshops)</td>
</tr>
<tr>
<td>A1</td>
<td>Elementary level (20 hours per week + additional language classes, lectures and workshops)</td>
</tr>
</tbody>
</table>

* According to the Polish system of education, one academic hour equals forty-five minutes.
The Center offers courses which help students prepare for studying in Poland in the following fields:

- **SOCIAL SCIENCES** (psychology, sociology, history)
- **POLITICAL SCIENCES AND INTERNATIONAL RELATIONS**
- **LAW AND ADMINISTRATION**
- **MARKETING AND MANAGEMENT**
- **MEDICINE**

The aim of the program is to help students prepare for their chosen field of studies, and to develop and improve:

- all language skills (listening, speaking, reading and writing in Polish),
- grammatical and lexical competence,
- spelling and phonological competence,
- general linguistic competence,
- text-editing skills,
- skills for summarizing, discussing and analyzing general and specialist texts,
- skills for public speaking and presenting opinions.

The one-year program consists of 600–720 academic hours:

**GENERAL LANGUAGE COURSE:** 480–600 hours (the number of hours depends on the language proficiency level of students)  
**SPECIALIZED LANGUAGE COURSES:** 120 hours (4 hours per week, 8 ECTS points), including such subjects as: understanding specialized texts; composing and editing of specialized texts; oral expression on topics related to a specific field.

The one-semester program consists of 300–360 academic hours:

**GENERAL LANGUAGE COURSE:** 240–300 hours (the number of hours depends on the language proficiency level of students)  
**SPECIALIZED LANGUAGE COURSES:** 60 hours (4 hours per week, 4 ECTS points), including such subjects as: understanding specialized texts; composing and editing of specialized texts; oral expression on topics related to a specific field.

Participants in the one-semester preparatory course are required to possess a knowledge of the Polish Language on at least the A2 level.

If there is a lot of interest, it will be possible to organize other courses (such as biology, chemistry or mathematics) for an extra fee, or help will be offered with organizing additional courses through reputable private educational institutions (also for an additional fee).
II. TERMS AND FEES

→ ONE-YEAR PROGRAM IN POLISH LANGUAGE AND CULTURE
including One-Year Preparatory Courses for Studying in Poland

Term:
October 1, 2015–June 17, 2016
Semester break: February 6–21, 2016

TUITION FEES:
Students of Polish ancestry  1750 EUR + 200 EUR registration fee
Students of non-Polish ancestry  2500 EUR + 200 EUR registration fee

→ ONE-SEMESTER PROGRAMS IN POLISH LANGUAGE
AND CULTURE
including One-Semester Preparatory Courses for Studying in Poland

Dates:
1st semester:  October 1, 2015–February 5, 2016
2nd semester:  February 22–June 17, 2016

TUITION FEES:
Students of Polish ancestry  875 EUR + 200 EUR registration fee
Students of non-Polish ancestry  1250 EUR + 200 EUR registration fee

This covers tuition only.

DISCOUNTS
Students with Polish heritage are entitled to a 30% discount on the Polish language course fee. In order to receive this discount, it is necessary to submit documentation such as a certificate of Polish origin issued by the Polish Consulate in the country of residence.
PAYMENT OF FEES

Registration Fee
Students accepted into the Polish Language Program have to pay their registration fee in the amount of 200 EUR no later than two weeks after receiving a letter of acceptance into the course (account number below).
Payment of the registration fee automatically reserves a space in the course.
Failure to pay the registration fee punctually means withdrawal from the course.

Course Payment
Course payment should be made for the entire program – one-semester or one-year – in advance.
Course payment should be made before October 1st, 2015 for those beginning in the first semester of the 2015/2016 academic year and before February 22nd, 2016 for those beginning their studies in the second semester of the 2015/2016 academic year.

Letter of Acceptance
Successful applicants receive a letter of acceptance. The letter of acceptance should be presented at a Polish Consulate while applying for a student visa (this concerns non-EU/EEA citizens).

Wire transfer to

ACCOUNT NAME: UNIWERSYTET JAGIELLOŃSKI, CENTRUM JĘZYKA I KULTURY POLSKIEJ W ŚWIECIE
ACCOUNT NUMBER: 30 1240 4722 1111 0000 4859 4101
At: Bank PEKAO SA
ADDRESS: ODDZIAŁ KRAKÓW, UL. PIJARSKA 1
Title: Polish Language Course (and your name)
IBAN: PL30 1240 4722 1111 0000 4859 4101
BIC (SWIFT): PKOPLPWP
Note:

- Students are requested to mail, fax or bring their copy of the transfer order to the Center as proof of payment.
- All bank fees should be covered by the student.
- You can also pay in Polish zloty at the exchange rate in effect on the day of payment – according to the average exchange rate of the National Bank of Poland.

SCHOLARSHIPS

The Jagiellonian University’s Center for Polish Language and Culture in the World does not issue scholarships or discounts on course fees, but people of Polish heritage may apply for a scholarship from the Polish government. Documents must be submitted at a Polish consulate in the home country. Applications for scholarships can also be submitted to the Bureau for Academic Recognition and International Exchange (address below). However, not many scholarships are issued, and people of Polish heritage have higher priority in receiving them.
III. ORGANIZATION OF THE 2015/2016 ACADEMIC YEAR AT THE CENTER FOR POLISH LANGUAGE AND CULTURE IN THE WORLD

I SEMESTER
October 1, 2015–February 5, 2016

September 28–October 1, 2015
Student move-in period
October 1, 2015, 2.00 p.m.
Inauguration ceremony
Oral placement test and written test for those who did not complete it online
October 2, 2015
Announcement of group divisions and meetings with academic advisers
October 5, 2015
Beginning of classes
Christmas break (Christmas & New Year)
January 4, 2016
Resumption of classes
January 29, 2016
Last day of classes, first semester
February 1–2, 2016
Exam period
February 5, 2016
Presentation of diplomas to semester program participants
February 6–21, 2016
Semester break

II SEMESTER
February 22–June 17, 2016

February 18–22, 2016
New student move-in period
February 22, 2016, 10.00 a.m.
Inauguration ceremony
Oral placement test and written test for those who did not complete it online
February 23, 2016
Announcement of group divisions and meetings with academic advisers
February 24, 2016
Beginning of the second semester
March 24–29, 2016
Easter Holiday
2–3 May, 2016
A national holiday, no classes (May 3rd Constitution Day)
June 13, 2016
Last day of classes
June 14–15, 2016
Exam period
June 17, 2016
Presentation of diplomas

2014/2015 ACADEMIC YEAR (public and university holidays)

- October 1, 2015: Inauguration of the academic year
- November 1, 2015: All Saints Day
- November 11, 2015: Independence Day
- January 6, 2016: Epiphany
- May 1, 2016: Labour Day
- May 3, 2016: Constitution Day
- May 26, 2016: Corpus Christi
iv. Polish Language Courses

The course program is dependent on the participant’s level of language competence. The fluency level is gauged by a placement test which participants fill out online, while enrolling in the program. On the first day of the course there is an additional placement conversation serving to check the communicative fluency of the participant.

COURSE SCHEDULE

LEVEL I A1 – BREAKTHROUGH

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grammar</td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Communication with Pronunciation and Intonation</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>Composing and Editing Texts</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>20</strong></td>
<td><strong>28</strong></td>
</tr>
</tbody>
</table>

The required number of ECTS credits for students at the A1 level is 30. At this level, students have the most difficulty with the Polish language system, which they have to master if they want to communicate. Therefore, students receive 15 credits for 10 classes per week (grammar + vocabulary). Language skills such as listening, speaking and reading also demand hard work, which is why students receive 1.5 credits for every academic hour. Writing at this level of advancement is regarded as less important, thus they obtain 1 credit for 2 hours of classes per week. Students can gain additional ECTS points by participating in lectures offered in the program or in the following Polish language courses:

- Grammar and/or Vocabulary 2 hours 2 ECTS points
- Listening Comprehension and Communication 2 hours 2 ECTS points

The goal of these classes is to „level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.
The required number of ECTS credits for students at the A2 level is 30. At this level, the most difficult aspect of Polish for students is the language system, which they have to master if they wish to communicate. Therefore, students receive 15 credits for 10 classes per week (grammar + vocabulary). Language skills such as listening, speaking and reading also demand hard work, which is why students receive 1.5 credits for every academic hour. Writing at this level of advancement is regarded as less important, thus they obtain 1 credit for 2 hours of classes per week. Students can gain additional ECTS points by participating in lectures offered in the program or in the following Polish language courses:

- Grammar and/or Vocabulary 2 hours 2 ECTS points
- Listening Comprehension and Communication 2 hours 2 ECTS points

The goal of these classes is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.

The required number of ECTS credits for students at the B1 level is 30. At this level, the most difficult aspect of Polish for students is the language system, which they have to master if they wish to communicate. Therefore, students receive 15 credits for 10 classes per week (grammar + vocabulary). Language skills such as listening, speaking and reading also demand hard work, which is why students receive 1.5 credits for every academic hour. Writing at this level of advancement is regarded as less important, thus they obtain 1 credit for 2 hours of classes per week. Students can gain additional ECTS points by participating in lectures offered in the program or in the following Polish language courses:

- Grammar and/or Vocabulary 6 hours 9 ECTS points
- Listening Comprehension and Conversation 4 hours 6 ECTS points
- Reading Comprehension 3 hours 3 ECTS points
- Composing and Editing Texts 3 hours 3 ECTS points

The goal of these classes is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.
The required number of ECTS credits for students at the B1 level is 30. At the threshold level students are expected to become independent speakers, thus they are required to master all basic language structures and expand their vocabulary. Thus, they receive 12 credits for 8 classes per week (grammar + vocabulary). Language skills such as listening and speaking also demand hard work from students and are considered as vital to development, and so students obtain 1.5 credits for every academic hour. Writing and reading at this level of advancement are regarded as slightly less important, so students can obtain 1 credit for 1 hour of classes per week. Students can gain additional ECTS points by participating in lectures offered in the program or in the following Polish language courses:

- Grammar Review 2 hours 2 ECTS points
- Communication and Conversation 2 hours 2 ECTS points

The goal of these classes is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.

### LEVEL B2 – VANTAGE

<table>
<thead>
<tr>
<th></th>
<th>Number of hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grammar</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Communication and Conversation</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Composing and Editing Texts</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>18</strong></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>

The required number of ECTS credits for students at the B2 level is 30. At the vantage level students are expected to improve and expand their basic knowledge of the Polish language. Therefore, they receive 10 credits for 6 classes per week (grammar + vocabulary). Language skills such as listening, speaking and reading are regarded as equally important and comparably demanding, which is why students receive 1 credit for every hour of class. Mastering writing is perceived as challenging, therefore students obtain 1.5 credits for 1 hour of classes per
week. Students can gain additional ECTS points by participating in lectures offered in the program or in the following Polish language courses:

- Grammar Review 2 hours 2 ECTS points
- Reading from the Press 2 hours 2 ECTS points

The goal of these classes is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.

**LEVEL C1* – EFFECTIVE OPERATIONAL PROFICIENCY**

<table>
<thead>
<tr>
<th>Number of hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Syntax and Word Formation</td>
<td>6</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>2</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>3</td>
</tr>
<tr>
<td>Communication and Conversation</td>
<td>2</td>
</tr>
<tr>
<td>Composing and Editing Texts</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>16</td>
</tr>
</tbody>
</table>

The required number of ECTS credits for students at the C1 level is 30. At this stage, students are expected to achieve an advanced level of language proficiency. They receive 9 credits for 6 language classes per week. Language skills such as listening and speaking demand hard work, thus students receive 1.5 credits for every hour of class. At this level they should already read fluently, thus they receive 1 credit per hour of class. The most difficult aspect of language to master is writing, which is why the number of obtained credits is double the number of hours. Students can gain additional ECTS points by participating in lectures offered in the university program or in the following Polish language courses:

- Grammar Review 2 hours 2 ECTS points

The goal of this class is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.
LEVEL C2* – PROFICIENCY*

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Syntax and Word Formation</td>
<td>6</td>
<td>9</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Communication and Conversation</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Composing and Editing Texts</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14</strong></td>
<td><strong>22</strong></td>
</tr>
</tbody>
</table>

The required number of ECTS credits for students at the C2 level is 30. At this stage, students are expected to achieve a level of language proficiency comparable to that of a native speaker. They receive 9 credits for 6 language classes per week. They should understand the spoken language without any difficulty and should also speak fluently, which is why they receive 1 credit for every hour of class. At this level they should be able to read even older texts, which are perceived as more difficult, and thus they receive 1.5 credits for each hour of class. The most difficult to master is writing, which is why the number of credits is double the number of hours. Students can gain additional ECTS points by participating in lectures offered in the university program or in the following Polish language courses:

- Grammar Review 2 hours 2 ECTS points

The goal of this class is to “level” participants’ abilities, therefore students receive 2 credit points for 2 classes per week.

**LECTURES AND WORKSHOPS FOR ALL PROGRAMS**

Elective lectures and classes are run by specialists in history, sociology and Polish literature and culture who have many years of experience in teaching foreigners. Some are Center employees, while others work at specialized branches of the Jagiellonian University. We highly recommend attending their classes. The following semester-long lectures are elective and are offered when a minimum of 8 students show interest.

* Groups C1 and C2 will be held if a minimum of 5 students register for each.
## LECTURES

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Language</th>
<th>Number of hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polish Grammar</td>
<td>English</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Introduction to History of Poland (1st semester)</td>
<td>Polish</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>History of Poles (2nd semester)</td>
<td>Polish</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to History of Poland (1st semester)</td>
<td>English</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Poland under Communism (2nd semester)</td>
<td>English</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Contemporary Poland</td>
<td>Polish</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Contemporary Polish Cinema (1st semester)</td>
<td>Polish</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>History of Polish Cinema (2nd semester)</td>
<td>Polish</td>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

## WORKSHOPS

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Language</th>
<th>Number of hours per week</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polish Folklore</td>
<td>Polish</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Know Your Spelling</td>
<td>Polish</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Multimedia Project – Around Kraków</td>
<td>Polish</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Readings of Literary Texts</td>
<td>Polish</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Theater Workshop</td>
<td>Polish</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Pronunciation and Intonation</td>
<td>Polish</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>
V. LEARNING LEVELS

The Polish language course syllabus conforms to the fluency levels established in the Council of Europe’s policy document, *Common European Framework of Reference for Languages: Learning, Teaching, Assessment* (CEFR).

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
<th>Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2</td>
<td>Proficiency – III JPJO Certificate</td>
<td></td>
</tr>
<tr>
<td>C1</td>
<td>Advanced</td>
<td></td>
</tr>
<tr>
<td>B2</td>
<td>Upper Intermediate – II JPJO Certificate</td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>Intermediate – I JPJO Certificate</td>
<td></td>
</tr>
<tr>
<td>A2</td>
<td>Elementary</td>
<td></td>
</tr>
<tr>
<td>A1</td>
<td>Beginner</td>
<td></td>
</tr>
</tbody>
</table>

Students will take a placement test to determine their language proficiency level, enabling them to be placed in the appropriate group. Common Reference Levels: global scale (Common European Framework of Languages)

**PROFICIENT USER**

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2</td>
<td>Can understand with ease virtually everything heard and read. Can summarize information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Can express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in more complex situations.</td>
</tr>
<tr>
<td>C1</td>
<td>Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express him/herself fluently and spontaneously without obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed texts on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices.</td>
</tr>
<tr>
<td>Level</td>
<td>Description</td>
</tr>
<tr>
<td>---------</td>
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</tr>
<tr>
<td>B2</td>
<td>Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.</td>
</tr>
<tr>
<td>B1</td>
<td>Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise while travelling in an area where the language is spoken. Can produce simple, connected texts on topics which are familiar or of personal interest. Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.</td>
</tr>
<tr>
<td>A2</td>
<td>Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.</td>
</tr>
<tr>
<td>A1</td>
<td>Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help.</td>
</tr>
</tbody>
</table>

**BASIC USER**

**A1**

**Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help.**

**A2**

**Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.**

**B1**

**Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise while travelling in an area where the language is spoken. Can produce simple, connected texts on topics which are familiar or of personal interest. Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.**

**B2**

**Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.**
VI. GRADING PROCEDURES

GENERAL INFORMATION

- At the beginning of the semester the instructors will establish the program and present it to students.
- During the semester, instructors will keep a record of students’ marks (from tests and homework) and their attendance.
- To be admitted to the final exam, students must pass the midterm exam.
- A student who misses over 25% of classes in one subject is unable to receive a credit for the course and will not be admitted to the final exam, nor will the student receive ECTS points. In extraordinary circumstances, the student may take the final exam with the permission of the Center’s director. The student has the right, however, to receive a certificate of participation in the course.
- A student who misses over 60% of total classes will not receive a certificate of participation in the course.

The system used to calculate the final grade, which is recorded in the student’s examination card:

- 50% final exam
- 30% mid-term exam
- 10% homework
- 10% attendance and in-class participation

Grades:

- excellent (5,0) 94–100
- very good (4,5) 87–93,9
- good (4,0) 78–86,9
- above average (3,5) 69–77,9
- satisfactory (3,0) 60–68,9
- unsatisfactory (2,0) 0–59,9

Upon completion of the (semester- or year-long) course, students receive diplomas. The grade on the diploma is the average mark from all of the exams.

MID-TERM AND FINAL EXAMS

Exams take place twice per semester. Mid-term and final exams in grammar, vocabulary and linguistic skills are scheduled at appointed times. Other tests are individually arranged by the instructors.
Grades from individual subjects (i.e. grammar, vocabulary, communication and conversation, listening comprehension, etc.) are noted in the student’s official examination card. Instructors prepare additional exams separately and schedule them at appointed times. The mid-term and final exam sections and their values are as follows:* 

<table>
<thead>
<tr>
<th>LEVEL A1 AND A2</th>
<th>LEVEL B1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grammar</td>
<td>Grammar</td>
</tr>
<tr>
<td>35</td>
<td>30</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>Vocabulary</td>
</tr>
<tr>
<td>15</td>
<td>10</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>Listening Comprehension</td>
</tr>
<tr>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>Reading Comprehension</td>
</tr>
<tr>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Composing and Editing Texts</td>
<td>Composing and Editing Texts</td>
</tr>
<tr>
<td>10</td>
<td>15</td>
</tr>
<tr>
<td>Communication</td>
<td>Communication</td>
</tr>
<tr>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>TOTAL</td>
<td>TOTAL</td>
</tr>
<tr>
<td>100 points</td>
<td>100 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LEVEL B2</th>
<th>LEVEL C1 AND C2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grammar</td>
<td>Syntax and Word Formation</td>
</tr>
<tr>
<td>25</td>
<td>20</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>Listening Comprehension</td>
</tr>
<tr>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Listening Comprehension</td>
<td>Reading Comprehension</td>
</tr>
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<td>10</td>
<td>15</td>
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<td>Communication</td>
<td>TOTAL</td>
</tr>
<tr>
<td>20</td>
<td>100 points</td>
</tr>
</tbody>
</table>

Mid-term and final exams are for the students’ inspection only. They are the property of the center and, after being corrected, should be returned to the group leader. Should the student receive an unsatisfactory grade in any section of the exam, (s)he may improve the grade by taking a make-up exam.

* At the C level the linguistic skills, and thus the exam values, in the program may be modified depending on the needs of the group. Alterations should be arranged with the director of studies.
WRITTEN EXAM

The grammar and lexical exercises serve to test knowledge of grammar and vocabulary in various contexts. In the „Listening Comprehension” and „Reading Comprehension” sections, detailed and global comprehension are tested through a range of techniques. The written component evaluates the following:

- fulfillment of the task (content, length, form, composition);
- grammatical accuracy;
- vocabulary and style;
- spelling and punctuation.

ORAL EXAM

In this exam, students draw from prepared sets of questions. The sets for levels A1 to B1 consist of 2–3 tasks which test the student’s ability to communicate in typical, everyday situations. The sets in levels B2 to C2 contain 2–3 tasks which test the student’s ability to produce longer, logical, and well-organized sentences.

The oral exam evaluates the following:

Levels A1 to B1:

- comprehension of the instructions;
- fulfillment of the task and manner of presentation;
- fluency of speech;
- linguistic accuracy (vocabulary/grammar/pronunciation and intonation).

Level B2 and above:

- fulfillment of the task and the manner of presentation;
- speech style;
- grammatical accuracy;
- range of vocabulary, idiomatic use, and style;
- pronunciation and intonation;
- fluency of speech.
VII. REGULATIONS

GENERAL PROVISIONS

1. Participants in the intensive programs of Polish language and culture at the Jagiellonian University’s Center for Polish Language and Culture in the World are required to behave in accordance with the regulations described below, to observe the general regulations in force at the Jagiellonian University, to obey university authorities, to uphold the good name of the university and to respect its traditions and customs.

2. Participants of the Polish Language and Culture program have the following rights:
   • to acquire knowledge, to develop individual academic interests, to access the Center’s space, resources, equipment, and book collections, and to receive help from instructors and employees according to current regulations
   • to participate in classes and exams that are included in the educational program, according to specific principles.

3. Participants in the Center’s program receive a student ID card as well as an examination card.

4. Student ID cards may be used until the final day of the program, the day of resignation from participation in the program or removal from the list of the program’s participants.

5. Removal of a participant from the program’s list may occur due to the following reasons:
   • if the participant does not attend any classes in the first 14 days of a given semester, without prior agreement,
   • if a written resignation from the Polish language and culture course is submitted,
   • if a participant does not obtain the required course credits or pass the exams within the appointed time period,
   • if payment for enrolment in the Polish language and culture course has not been received for a period exceeding three months,
   • if a participant is expelled from the university as a result of disciplinary action.

6. An appeal must be made to the rector of the Jagiellonian University concerning the decision to remove someone from the list of course participants. The rector’s decision is final.

COURSE ORGANIZATION

1. The academic year begins on October 1st and lasts until September 30th of the following calendar year. It is divided into two semesters. Each semester consists of fifteen weeks of classes.

2. The instructor of each course establishes the program and presents it to course participants during one of the first classes.
3. The instructors establish the rules of participation in their courses, in accordance with the principles in force at the Center.

4. The instructors, in consultation with the director of the Center, establish the requirements, rules and conditions for participants to be admitted to exams, in accordance with the academic program and timetable, and announce them at the beginning of the course.

5. The instructors keep a record of all marks (from tests and homework) as well as class attendance.

6. Exams are given twice per semester in grammar, vocabulary and communicative competence: midterm exams in the middle of each semester, and final exams at the end of each semester. Other tests are given on dates appointed by the course instructors.

7. Final grades from each subject are recorded on an examination card.

8. The course instructors prepare all of the final exams separately and give them at appointed times.

9. Midterm exams must be passed in order for a course participant to be allowed to take the final exams.

10. Midterm and final exams are official documents, and become the property of the Center. After being corrected by the instructors, they are archived.

11. The use of cell phones, tablets, computers and other portable electronic devices or dictionaries during classes is acceptable only with the approval of the instructor.

**GRADING**

1. Participants of the one-year program of Polish language and culture are required to obtain credits and to take exams no later than the summer makeup exam period.

2. Participants of the one-semester program of Polish language and culture are required to obtain credits and to take exams no later than the end of the winter or summer makeup exam period.

3. A participant who misses more than 25% of classes in one subject cannot obtain a credit for the course and will not be admitted to the final exam, nor will they receive a diploma for having completed the course of Polish language and culture or ECTS credits. In exceptional situations, such as cases of illness or tragic events, the director of the Center may give a course participant permission to take the exams. Participants who do not receive credit for a course and are not allowed to take the final exams due to low attendance may only receive a certificate of participation in the course.

4. Course participants who miss more than 60% of classes may not receive a credit for the course and will not be allowed to take the final exam, nor will they receive a diploma of participation in the course.

5. If an unsatisfactory mark is received on a final exam, a course participant has the right to take one makeup exam in a given subject. The exam is accordingly given during the winter or summer makeup exam session.

6. If an exam is not taken at the appointed time, it can only be taken as a makeup exam.
7. Upon the written application from a course participant, submitted no later than 7 days after the official date of the exam, the Center’s director may consider it justified for the participant not to take an exam. In consultation with the instructor, the director will determine an additional date for the exam, no later than the end of the semester or academic year. This applies to makeup exams as well.

8. Grades are issued for exams and participation in courses included in the educational program.

9. At the Center for Polish Language and Culture in the World, final grades are given according to the following percentages:

- 50% final exam,
- 30% midterm exam,
- 10% homework,
- 10% attendance and class participation.

10. Final grades are given according to the following scale:

- Excellent – 5 94–100%
- Very Good – 4.5 87–93.9%
- Good – 4 78–86.9%
- Average – 3.5 69–77.9%
- Satisfactory – 3 60–68.9%
- Unsatisfactory – 2 0–59.9%

11. Participants in the Polish language course who obtain the required credits, pass all of the final exams, and obtain the required 30 ECTS points for the semester will receive a diploma. The diploma confirms the completion of the course (one-semester or one-year) of Polish language and culture at a specific level (A1, A2, B1, B2, C1 or C2). The grade printed on the diploma is the average grade from all of the exams.

**NOTE CONCERNING PARTICIPANTS IN ALL PROGRAMS**

- During the recruitment process for the program, students must complete a diagnostic test which enables him/her to be registered in the suitable language class.
- On the course inauguration day an additional diagnostic oral test will be conducted.
- Level changes and group transfers are possible within two weeks after the beginning of the program. Later transfers are possible after consultation with the Director of the Center.
• Our students come from all over the world and speak various languages; therefore all language classes are conducted essentially in Polish, even at the beginner level.

• During the inaugural meetings, each student will receive a separate brochure containing a schedule of courses required for individual groups, as well as a schedule of elective courses giving the names of teachers conducting them.

• Elective classes are only available when a minimum of 8 students show interest.

• The Center reserves the right to change the course list (although every effort will be made to avoid cancellations).

• Students can attend and receive credit for more than 30 ECTS points of classes without additional fees.

• A diploma can be awarded to participants who earn at least 30 ECTS points and pass all required examinations.

• Participants who take part only in selected classes may obtain a certificate of participation in the program.

• All students may obtain a transcript of studies which states the number of hours of instruction, the level of the language program, the titles of courses taken, number of credit points, and grades. Transfer of credits obtained at the Center should be arranged with the home college or university before enrollment in the Center.

• Students will be requested to buy two Polish language textbooks per semester (approx. 15 EUR each).

VIII. GENERAL INFORMATION

ADMISSION REQUIREMENTS

Because there is a limited number of spaces, the Center for Polish Language and Culture in the World accepts students on a first-come, first-served basis. The application deadline for the first semester is September 7, 2015; for the second semester, February 1, 2016. To be considered for the program, please send the following documents directly to the Center:

• Proof of graduation from secondary school (the equivalent of a Polish secondary school certificate – świadectwo maturalne – a document qualifying its holder to enter higher-education institutions), or (in the case of students or graduates of higher
education institutions) a diploma, transcript or other record of your academic achievements. Documents issued in English must be submitted as authorized copies or, if issued in other languages, must be translated into English or Polish by an authorized translator,

- A health certificate completed by a registered physician, confirming your ability to study abroad,
- A completed application for admission (included in this brochure and available on the website www.polishstudies.uj.edu.pl),
- A brief description of the participant’s aims in learning Polish – this is especially important concerning people planning to study or undertake academic internships in Poland,
- A copy of the passport (page with a photo).

Documents may be sent by post, fax or as email attachments. The original copies must be submitted after arriving in Krakow, before the beginning of the course.

In accordance with legislation by the Ministry of Science and Higher Education, foreigners may be accepted into Polish language programs if:

- They possess a visa or residence card, or any other document allowing them to live legally in Poland,
- They either possess an insurance policy that will cover expenses in the case of illness or accident during the period of their studies in Poland, possess a European Health Insurance card, or plan to become insured under the National Health Fund (NFZ) immediately after their course begins.

Part of enrollment for the program consists of completing the online placement test. On the inauguration day, an additional oral diagnostic test will be given.

ACCOMMODATION

The Center offers students accommodation at two student dormitories: “Żaczek” Student Dormitory at al. 3 Maja 5, and “Bydgoska” Student Dormitory at ul. Bydgoska 19. If you are interested in reserving university accommodation, please tick the appropriate box in the application form. Accommodation usually begins 3 days before the beginning of the program. Due to the limited number of spaces in the student dormitories, we are unable to guarantee that all interested people will receive a dormitory room. We will do our best to help everyone find accommodation, and will inform you via post or e-mail.
if a reservation has been made for you. **Students are accommodated on the basis of a list provided by the Center and need simply show up in “Żaczek” or “Bydgoska”, preferably during business hours (8.00 am to 3.30 pm). When moving into the student dormitory, it is necessary to have Polish złoty for payment of the damage deposit and one month’s rent in advance, as well as a photograph of yourself for a resident’s card. Unfortunately, the Center is not in a position to help students arrange private accommodation. Information about rent-a-flat agencies and rooms available for students can be obtained from internet and local papers.**

**“Bydgoska” Student Dormitory**

“Bydgoska” Student Dormitory consists of 4 buildings (A, B, C, D) which are situated in a quiet neighborhood next to a city park. The move-in period for students begins 3 days after the start of classes. In the 2014/2015 academic year, the monthly charge was 370 PLN* per person, plus a deposit of 200 PLN*. The deposit is returned when a student moves out, if the room has not been damaged. Students are lodged in 2-person or 3-person units (2 rooms plus bathroom and kitchen), or in 2-person rooms with a separate bathroom. Each bathroom contains a shower, toilet and sink. Each room contains beds, tables, chairs, a wardrobe for clothes, and bookshelves. Rooms are not equipped with refrigerators. Students can obtain bedding (a pillow, 2 blankets, and sheets), curtains, a tablecloth and a lamp from the dormitory’s storeroom. Bedding can be changed once every 3 weeks. The dormitory does not supply towels – it is necessary for students to bring their own. There is free Internet access in each room. Students must bring their own computers. It is possible to have a faster Internet connection by paying a 20 PLN* monthly fee. By presenting their dormitory resident’s card, students may borrow a vacuum cleaner, iron, ironing board, sports equipment, or use the reading room or television room. Students must pay to use the computer room, laundry room, and party room. In buildings C and D there are 4 kitchens on each floor, containing an electric stove and a sink. The kitchens are not equipped with cooking pots, dishes or kitchen appliances. In buildings A and B there is a kitchen included in each 2-room unit. Unless otherwise stated, all of the above are covered by the dormitory fee. A grocery store, hair salon, photocopy and print shop, and restaurant/ pub are located on the dormitory grounds, which students may use at their own cost. Smoking is prohibited on the dormitory grounds.

**“Żaczek” Student Dormitory**

The “Żaczek” Student Dormitory (al. 3 Maja 5) is located in the very center of Kraków, just a 10-minute walk from the Main Square and Wawel Castle. “Żaczek” offers: 2- and 3-person rooms with washrooms or without. They measure around 12–15 m². The rooms are equipped with the basics, i.e. *

* Prices as of February 2015 – subject to change.
beds, tables, bookshelves, wardrobes, telephone and Internet connection. Every room has a sink. Rooms with bathrooms have separate bathroom areas (approx. 3 m²) at the exclusive disposal of the residents; they are equipped with shower, toilet and sink.

The fees for the 2014/2015 academic year were:
– 340 PLN*/one bed in a room without a bathroom,
– 370 PLN*/one bed in a room with a bathroom.

The subsequent academic year may see a minor (around 5%) increase of these fees. Accommodation is for a nine-month period, i.e. from October to June of the following year. Accommodation generally starts 3 days before October 1st. Those seeking accommodation must provide: I.D. card, photograph, cash in Polish currency for the first month’s stay, as well as the deposit fee – presently 200 PLN*. (The deposit is returned upon moving out, if no damage has been done by the student during the accommodation period). The dorm fees include Internet and telephone access. Every floor has a kitchen, but these are not equipped. Every student can take bedding from the storage (blanket-cover, pillowcase and sheets), as well as drapes, curtains and a telephone. The dorm cannot ensure students lamps or towels. Every 3 weeks the sheets and curtains can exchanged. Residents of the “Żaczek” Student Dorm can use the student vacuum cleaner, the reading room, television room and party hall upon presentation of their student card. On the building’s grounds there is a self-serve laundromat with six machines. The cost of one load of laundry is 3 PLN*. Laundry detergent and fabric softener are not provided. Students may use the cafeteria; dinner is served from 11.30 a.m.–4.30 p.m. The price of a full dinner (two courses) is 12–15 PLN*.

The Żaczek Student Dorm is situated near two student clubs (Rotunda and Żaczek), one dining establishment (Jarzyna salad bar), a photocopy service and two grocery stores.

The “Żaczek” Student Hotel is also situated on the grounds of the “Żaczek” Student Dormitory. The former will happily accommodate families and friends of international exchange students at reasonable prices.

The e-mail address is: zaczek@hotele.studenckie.pl

* Prices as of February 2015 – subject to change.
**STUDENT DOCUMENTS**

Participants in our program receive the following benefits:

- A Student Identity Card* which entitles the holder to reduced ticket fares on public transport in Kraków (buses and trams) and to reduced train ticket fares in Poland (if under 26 years of age).
- The examination card which notes the student’s academic progress by recording credits and marks received on examinations.

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**HEALTH AND INSURANCE**

Students from EU member states are advised to be insured in their home countries and bring a European Health Insurance Card which entitles them to the same treatment as Polish nationals. Non-EU students are advised to purchase a health insurance policy in their own countries before arrival in Poland. Polish public health insurance can also be purchased.

Detailed information can be obtained at: National Health Fund, Department of Insurance (Narodowy Fundusz Zdrowia, Wydział Obsługi Ubezpieczeń), ul. Batorego 24, phone: 12 298 81 00, e-mail: nfz@nfz-krakow.pl.

It is also possible to sign an individual contract for medical insurance directly with an insurance carrier, such as the National Health Fund (NFZ). In order to sign a contract with NFZ, the following documents are necessary:

- Passport
- Registration of address
- Proof of studies

Student holders of public Polish health insurance plans are entitled to medical treatment at (among other public clinics):

- **Centrum Medyczne Scanmed Multimedis**
  - Student Health Care Centre
  - al. Armii Krajowej 5
  - Phone: 12 637 21 00

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* The cost of the Student Identity Card is 17 PLN-price as of the 2014/2015 academic year-subject to change.
Apart from the public medical care system, there is also a well-developed private sector offering individual medical insurance (e.g. PZU, Warta, Hestia, Falck and others). Signing an agreement with one of these companies can serve as additional insurance. Additional insurance against unfortunate accidents on the property of the Jagiellonian University is available for all students and is valid for one academic year. This insurance costs 25 PLN* per academic year and may be purchased from:
Student Council Organization (Samorząd Studencki)
Jagiellonian University, Collegium Novum
ul. Gołębia 24, room no. 033 (basement).

REGISTRATION OF ADDRESS

Upon arrival in Kraków all students must register their residence for the duration of their stay in Poland. Students staying in student dormitories receive residence registration forms from the administration office and submit them to:

Census Department
Wydział Ewidencji Ludności
al. Powstania Warszawskiego 10
Phone: 12 616 9333, 12 6169332
www.bip.krakow.pl/idz

Students staying in private accommodation should pick up residence forms directly from the Census Department.

VISA

Citizens of non-EU/EEA member states will need a visa. Polish law explicitly states that all non-EU/EEA citizens studying at Polish universities are required to be in possession of a student visa valid for the entire period of study. Non-EU/EEA citizens can only enter the territory of Poland on the basis of a valid travel document (passport) and a visa obtained from the Polish Embassy or Consulate in their country of residence.
A short-term visa entitles foreign students to stay in Poland for up to three months; the long-term visa for a maximum of 12 months. Extensions of visas in Poland may be obtained only under special circumstances, for example, a force majeure or a situation impossible to

* Prices as of February 2015 – subject to change.
foresee. A visa can be extended only once. It is therefore necessary to apply for a visa at the Polish embassy/consulate for the whole planned period of stay in Poland.

**RESIDENCE PERMIT FOR STUDIES IN POLAND**

EU and EEA citizens can enter Poland without a visa. Poland has been a part of the Schengen area since January, 2008; there are no document controls on Polish – EU/EEA borders. However, students must possess a valid travel photo ID document (i.e., a passport, or other photo document). For a stay of up to three months no formal steps are necessary to legalize immigration status. For stays exceeding three months (90 days), EU/EEA citizens must obtain a temporary residence card (karta czasowego pobytu). The residence card is valid for one year. This document will be issued by the Department of Citizenship and Migration Affairs at the Malopolska Provincial Government Office. Contact and information:

**Department of Citizenship and Migration Affairs**

Urząd Wojewódzki, Wydział Spraw Obywatelskich i Cudzoziemców
ul. Przy Rondzie 6. Sprawy cudzoziemców: 12 392 18 08
Adres mailowy: wo@malopolska.uw.gov.pl

Temporary residence permits will be granted to EU/EEA students who personally present the following documents:

- Application (1 original + 3 xerox copies)
- 2 passport photographs
- Xerox copy of valid travel document (personal data page) or other document confirming identity and citizenship
- Confirmation of reporting for temporary residence
- Certification of acceptance for studies from your institution of higher education
- Document confirming insurance status or eligibility for medical care services
- Written affidavit of possession of sufficient funds to support yourself, or proof confirming possession of such funds.

**DUAL CITIZENSHIP**

Polish passport holders (including those with dual citizenship) must enter Poland using their Polish passports.
IX. OTHER PROGRAMS OFFERED TO FOREIGNERS

POLISH LANGUAGE COURSES FOR STUDENTS IN THE ERASMUS PROGRAM AND FOR FOREIGNERS STUDYING AT KRAKOW UNIVERSITIES

The Center for Polish Language and Culture in the World organizes a Polish language course every semester for foreigners who are studying in Krakow universities, as well as those who are in Krakow doing work apprenticeships or PhD research. Since 2000, the center has also offered Polish language courses for students in the Erasmus Program. The course lasts for one semester and consists of 60 academic hours and offers classes at all levels (A1–C2). At the end of the course there is a written and oral exam. After passing the exam, the student receives 6 ECTS credits. The oral exam takes place during two additional hours which are not included in the 60 academic hours of the course. In the 2014/2015 academic year the cost of the course for students enrolled at the Jagiellonian University was 580 PLN per semester. For students enrolled at other institutions the cost was 670 PLN. For foreign students at Krakow universities in their 1st or 2nd year of studies (not including students in the Erasmus Program), there is an option of obtaining credit for the Polish language course by passing an advanced level fluency exam. This exam takes place in September and November. If the student fails the exam, it is necessary to attend the course. The fee for the exam was 80 PLN in the 2014/2015 academic year. Classes are led by qualified teachers of Polish as a foreign language employed by the Center for Polish Language and Culture in the World.

Program Coordinator, mgr Joanna Machowska

SCHOOL OF POLISH LANGUAGE AND CULTURE

Since 1969, the Jagiellonian University School, presently a part of the Center for Polish Language and Culture in the World, has welcomed thousands of students, teachers and professors from all over the world. Apart from its rich academic program, the School organizes visits to Kraków’s finest museums, as well as trips and excursions. Participants must be at least 18 years of age*. Candidates should send their applications directly to the School of Polish Language and Culture. Application forms must be accompanied by a non-refundable prepayment of 300 PLN (which is counted toward the total cost). Enrollment letters will be sent to applicants immediately after the School re-

* This does not include participants of the „Explores’ Summer” Language Camp for Youth
ceives the application form. The cost of the program includes: non-refundable 300 PLN prepayment, tuition, accommodation in a dormitory double room, board, tourist and cultural program.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Dates</th>
<th>Fee</th>
</tr>
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<tr>
<td>A – Four-week</td>
<td>July 4–31, 2015</td>
<td>6 129 PLN</td>
<td></td>
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<tr>
<td>B – Six-week</td>
<td>July 4–August 14, 2015</td>
<td>7 966 PLN</td>
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<tr>
<td>C – three-week</td>
<td>July 4–24, 2015</td>
<td>4 996 PLN</td>
<td></td>
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<tr>
<td>D – three-week</td>
<td>July 25–August 14, 2015</td>
<td>4 996 PLN</td>
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</tbody>
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„EXPLORERS’ SUMMER”
SUMMER LANGUAGE AND CULTURE CAMP
FOR LEARNERS AGED 12–16

THE CAMP INCLUDES:
• 45 hours of language instruction provided by teachers trained to work with young people,
• 24-hour supervision by qualified education professionals,
• Sightseeing tours of Krakow and Salt Mine in Wieliczka,
• 1-day trip to Zakopane, the „capital of the Polish mountains”,
• Sporting activities,
• Dance workshops,
• Language course diploma issued by the Jagiellonian University.

WHY CHOOSE OUR CAMP?
• To meet people your age from other countries,
• To see unique places and historic sites,
• Improve your Polish,
• To get the feel of studying at Poland’s oldest university, whose alumni include Nicolaus Copernicus and Pope John Paul II,
• To become familiar with Polish traditions and customs,
• To have fun!

TERMS:
July 5–18, 2015 (1st session)
July 19–August 1, 2015 (2nd session)

Camp fee, including instruction, lodging, and meals: 3 500 PLN
SUMMER PREPARATORY COURSE
FOR CANDIDATES FOR STUDIES IN POLAND

- Are you planning studies in Poland?
- Do you want to improve your Polish Language skills?
- Are you interested in International affairs, economy, medicine, law or human science?
- Are you looking for the best university for you?

The School of Polish Language and Culture by the Jagiellonian University offers **summer Preparatory Courses** for candidates interested in starting their studies in Poland. The course is devoted to candidates who know Slavic languages. Fluent knowledge of a language similar to Polish shall largely facilitate the process of learning by taking advantage of the intercomprehension phenomenon.

**The purpose of the programme is the development and mastering of the following aspects:**
- all the Language skills: listening comprehension, speaking, reading and writing
- grammar and lexical competency
- spelling and phonological competency
- text editing skills
- summarising, discussing and analysis of general and specialised texts
- preparing public speeches and presenting opinions.

**When the course is completed, the students**
- shall be able to use Polish Language with improved fluency and self-assurance
- shall be better prepared to start studies in Poland
- shall use the Language with more efficiency in academic and other situations.

**TERM:** June 22–August 14, 2015
**200 hours of Language classes**
**PRICE:** 1 900 PLN

**TERM:**
June 22–July 17, 2015
**100 hours of language classes**
**PRICE:** 1 000 PLN

**TERM:**
July 20–August 14, 2015
**100 hours of language classes**
**PRICE:** 1 000 PLN
Are you interested in learning Polish?

- Information about the Polish language course can be found here: www.polishstudies.uj.edu.pl
e-mail: polish.for.foreigners@uj.edu.pl
tel. +48 12 663 18 14
fax: +48 12 663 18 15

- After deciding to enroll in the course, please compile the appropriate documents.

- Please fill in the application form – which can be downloaded from the website: www.polishstudies.uj.edu.pl

- Please send the complete set of documents to the Jagiellonian University’s Center for Polish Language and Culture in the World at the following address: ul. Grodzka 64, 31-044, Kraków, or by e-mail: polish.for.foreigners@uj.edu.pl

- After receiving a letter of acceptance, please pay the registration fee of 200 euro (this will reserve your place in the course).

- On the basis of the letter of acceptance, a visa must be obtained from a Polish consulate in your country of residence (this does not apply to EU citizens).

- It is necessary to pay for the entire program – one-semester or one-year – in advance.

- If you obtain a spot in a student dormitory, and you are notified of this in writing, you may move into the dormitory after arriving to Krakow – 3 days before the course begins.

- The online placement test must be taken after receiving an e-mail with a link and the scheduled date of the test. You will receive your test result after the course begins.

- The Polish language course at the Jagiellonian University’s Center for Polish Language and Culture in the World, ul. Grodzka 64, will begin on October 1, 2015, or February 22, 2016. The inauguration ceremony will be in room 06.

Original Polish text: Agnieszka Pasieka and academic staff of the Center
Translation and correction of English text: Cara Thornton, Soren Gauger and Scotia Gilroy