

JAGIELLONIAN UNIVERSITY IN KRAKÓW  
THE CENTER FOR POLISH LANGUAGE AND CULTURE  
IN THE WORLD



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# I. THE JAGIELLONIAN UNIVERSITY'S CENTER FOR POLISH LANGUAGE AND CULTURE IN THE WORLD – SHORT PRESENTATION

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Dear Prospective Students,

We warmly welcome you to study at the Jagiellonian University in Kraków, where courses of Polish language and culture have been offered to foreigners for several decades.

The Jagiellonian University's Center for Polish Language and Culture in the World is one of the most important Polish academic institutions for foreign students. We offer intensive one-semester and one-year programs, summer courses that last several weeks, and a wide range of courses and programs organized in collaboration with Polish and foreign partner institutions.

Courses at the Center are led by specialists qualified in teaching Polish as a foreign language. They study methods of teaching Polish as a foreign language and prepare relevant textbooks and dictionaries. Our team creates and implements innovative and, above all, effective teaching methods. We have been pioneers of the communicative approach in teaching Polish as a foreign language. Currently we offer a task-based method promoted by the Council of Europe, which is based on learning through activities. A group of our employees, led by Professor Władysław Miodunka, participated very actively in preparing Polish state certification exams, and have taken part in administering the exams since they began in 2004.

Learning the Polish language will always be one of the most important aims for the foreigners studying at our Center. However, through the additional courses that are offered, they also have an opportunity to learn about Poland – its history, society, culture and literature.

Although most of the students at the Center are foreigners, there is also a group of Polish students here, learning how to teach Polish as a foreign language. The presence of Polish peers at the Center gives foreigners who are studying here additional opportunities for direct contact with Poles, allowing them to gain a deeper understanding of Poland and Polish people. Cultural events and field trips also help the two groups of students to integrate.

Another great virtue of studying with us is the city of Krakow itself – a magical place that is often referred to as the cultural capital of Poland. The Center is located in the very heart of the historic city, at the foot of Wawel Hill on which sits the Royal Castle, a symbol of the Golden Age of Polish culture. Our Center is only a few hundred meters away from the Old Town Square, which constantly bustles with life. Studies at the Center are an interesting combination of the traditions of the oldest Polish university, the knowledge and experience of the Center's staff members, and their passion and enthusiasm for creating modern, interesting and effective teaching methods. Graduates of our programs praise their diversity and effectiveness, while at the same time emphasizing the unique atmosphere of the place itself in which they have the opportunity to study. You have the opportunity to join them soon – we warmly welcome you.

Waldemar Martyniuk, Ph.D. (Hab.)  
Director of the Center for Polish Language and Culture in the World

## **II. OFFERED PROGRAMS – ONE-YEAR AND ONE-SEMESTER PROGRAMS OF POLISH LANGUAGE AND CULTURE**

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Within the framework of intensive one-year and one-semester programs of Polish language and culture, we offer:

- **INTENSIVE ONE-SEMESTER OR ONE-YEAR PROGRAM OF POLISH LANGUAGE AND CULTURE**
- **INTENSIVE ONE-SEMESTER OR ONE-YEAR PREPARATORY PROGRAM FOR STUDYING IN POLAND**

One-semester programs (including preparatory programs) may be taken in the first or second semester of the academic year:

**1st SEMESTER**

**1 OCTOBER 2019 – 31 JANUARY 2020**

**2nd SEMESTER**

**17 FEBRUARY – 10 JUNE 2020**

Each semester is 15 weeks long; according to the Polish system of education, one academic hour lasts forty-five minutes.

### **INTENSIVE ONE-SEMESTER OR ONE-YEAR PROGRAM OF POLISH LANGUAGE AND CULTURE**

The program includes courses of **grammar and vocabulary** as well as **linguistic fluency (listening comprehension, reading comprehension, communication and conversation, and composition and editing of texts)**. Additionally, the program participants can attend **lectures** of their choice in the fields of history, literature, culture, Polish contemporary society, or **practical classes** (including reading of literary and journalistic texts, pronunciation and intonation, and grammar review). All courses are led by competent and well-experienced Polish language instructors. We offer courses on all levels of language fluency, in accordance with the guidelines of the Common European Framework of Reference for Languages (Council of Europe 2003).

A1	Beginner level	20 hours per week	+ lectures in the fields of Polish history, culture and art as well as the workshops
A2	Elementary level		
B1	Intermediate level		
B2	Upper intermediate level		
C1	Advanced level	16 hours per week	
C2	Proficiency level	14 hours per week	

A1 <b>Beginner level</b>	A person with language skills at this level understands and is able to use everyday expressions and very basic phrases aimed at the satisfaction of concrete needs. He/she can formulate personal questions concerning where he/she lives, the people he/she knows, and the things he/she owns, and can also answer this type of question. He/she is able to introduce him/herself and others. He/she is able to hold a simple conversation, as long as his/her interlocutor speaks slowly and clearly and is willing to help.
A2 <b>Elementary level</b>	A person with language skills at this level understands statements and frequently used phrases on topics connected to daily life (for example, very basic information about the person with whom he/she is speaking and his/her family, shopping, surroundings, work, etc.). He/she is able to communicate in simple, routine-like situations that require merely a direct exchange of sentences on familiar, typical topics. He/she is able, in a simple way, to describe his/her ancestry and the surroundings in which he/she lives, and can also discuss issues connected with the most important needs of everyday life.
B1 <b>Intermediate level</b>	A person with language skills at this level can understand the main topics of a message contained in clear, standard statements that concern matters typically encountered in work, school, leisure activities, etc. He/she can deal with most communicative situations likely to arise while travelling in a region where the language is spoken. He/she is able to form simple, coherent oral or written statements on topics that are familiar or of personal interest. He/she can describe experiences, events, hopes and ambitions, briefly providing reasons and explanations of his/her opinions and plans.
B2 <b>Upper intermediate level</b>	A person with language skills at this level understands the main ideas in complex texts on both concrete and abstract topics, including technical discussions in his/her field of specialization. He/she can interact with enough fluency and spontaneity to hold a normal conversation with a native speaker of the language without causing any strain for either party. He/she is able to produce clear, detailed oral and written statements on a wide range of subjects, and also explain his/her point of view on issues that are being discussed while considering the advantages and disadvantages of various solutions.
C1	A person with language skills at this level understands a wide range of difficult, longer texts, while also discerning implicit meaning. He/she can express him/herself fluently and spontaneously, finding appropriate expressions

Advanced level	without difficulty. He/she can use language flexibly and effectively for social, academic and professional purposes. He/she can formulate clear, well-structured, detailed oral and written statements on complex subjects, showing fluent and correct use of organizational patterns, connectors and cohesive devices.
C2 Proficiency level	A person with language skills at this level can easily understand virtually everything he/she hears and reads. He is able to summarize information from various spoken and written sources, reconstructing arguments and explanations in a coherent manner. He/she can express his/her thoughts spontaneously, fluently and precisely, subtly differentiating shades of meaning even in the most complex statements.

## INTENSIVE ONE-SEMESTER OR ONE-YEAR PREPARATORY PROGRAM FOR STUDYING IN POLAND

We offer preparatory programs for studying in Poland in the following fields:

- **SOCIAL SCIENCES**
- **POLITICAL SCIENCE AND INTERNATIONAL RELATIONS**
- **LAW AND ADMINISTRATION**
- **MARKETING AND MANAGEMENT**
- **MEDICINE**

The aim of the program is to help students develop their linguistic competence, develop language proficiency (listening, speaking, reading, writing) and skills that are of general use in academic life, and gain Polish language knowledge in their specific field of studies.

**The one-year program consists of 600–720 academic hours:**

**GENERAL LANGUAGE PROGRAM:**

**480–600 hours**

(the number of hours depends on the student's language proficiency level)

**SPECIALIZED LANGUAGE COURSES:**

**120 hours**

**The one-semester program consists of 300–360 academic hours:**

**GENERAL LANGUAGE PROGRAM:**

**240–300 hours**

(the number of hours depends on the student's language proficiency level)

**SPECIALIZED LANGUAGE COURSES:**

**60 hours**

**Participants in the preparatory program are required to possess a knowledge of the Polish language on at least the B1 level.**

If there is enough interest, help will be provided in organizing additional courses (such as biology, chemistry and mathematics) by reputable private educational institutions (also for an additional fee).

### **III. DATES AND FEES**

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→ **ONE-YEAR PROGRAMS IN POLISH LANGUAGE AND CULTURE (including one-year preparatory courses for studying in Poland)**

**Dates:**

1 October 2019 – 10 June 2020

Semester break: 1–16 February 2020

**PROGRAM FEE: 12 800 PLN – which includes  
a non-refundable and once paid registration fee of 920 PLN**

Foreigners paying for the one-year Polish language program can make a separate payment in each semester, divided as follows:

1. Fee for the first semester: 6 980 PLN (the price of the program 6 060 PLN + the registration fee of 920 PLN).
2. Fee in the second semester: 5 820 PLN.

→ **ONE-SEMESTER PROGRAMS IN POLISH LANGUAGE AND CULTURE (including one-semester preparatory programs for studying in Poland)**

**Dates:**

I semester: 1 October 2019 – 31 January 2020

II semester: 17 February – 10 June 2020

**PROGRAM FEE: 6 980 PLN – which includes  
a non-refundable and once paid registration fee of 920 PLN**

**The fee for the one-semester program must be paid in full.  
The above fees cover only the cost of the programs.**

## PAYMENT OF FEES



The fees are paid to an individual bank account. The bank account number is provided to each person upon acceptance into the program, and is included in the official letter confirming the acceptance.

The non-refundable registration fee of 920 PLN must be paid no later than three weeks after the scanned acceptance letter has been received by e-mail. The lack of payment will be understood as a decision not to participate in the program and will result in the deletion from the list of those who have been accepted for the program. The fee for the first semester must be received by 1 October 2019, and for the second semester by 17 February 2020.

**When making the bank transfer, it is necessary to add the following SWIFT code before the bank account number: CITIPLPX. Also, in accordance with international bank account numeration (IBAN), before the bank account number it is necessary to add PL.**

**Important:** The bank account number that is provided is only for payment of fees for Polish language program and must not be used for any other payments. If a program fee is paid to an incorrect bank account number, it will not be received.

**Please note:** All bank fees must be paid by the program participant.

## Letter of Acceptance

People who are accepted into the Polish language and culture program will receive a letter of acceptance. The letter of acceptance should be presented at a Polish Consulate while applying for a student visa (this concerns non-EU/EEA citizens).

## SCHOLARSHIPS



The Jagiellonian University's Center for Polish Language and Culture in the World does not issue scholarships or discounts on course fees. For information about possible scholarships, students should contact institutions in the country where they permanently reside, or the National Agency for Academic Exchange (address below).

**THE NATIONAL AGENCY FOR ACADEMIC EXCHANGE**  
**UL. POLNA 40, 00-635 WARSZAWA**  
**TEL. +48 22 390 35 00, FAX +48 22 826 28 23**  
e-mail: biuro@nawa.gov.pl, www: <https://nawa.gov.pl/>

## **IV. COURSE SCHEDULE FOR THE 2019/20 ACADEMIC YEAR AT THE JAGIELLONIAN UNIVERSITY'S CENTER FOR POLISH LANGUAGE AND CULTURE IN THE WORLD**

### **2019/20 ACADEMIC YEAR Public and University Holidays**

1 October 2019	Inauguration of the academic year
1 November 2019	All Souls Day
11 November 2019	Polish Independence Day
6 January 2020	Three Kings' Day
1 May 2020	Labour Day
3 May 2020	Constitution Day

### **I SEMESTER: 1 October 2019 – 31 January 2020**

#### **26 September – 1 October 2019**

Student move-in period

#### **1 October 2019**

Inauguration ceremony

Oral placement test and written test for those who did not complete it online

#### **2 October 2019**

Announcement of group division

#### **3 October 2019**

Beginning of classes

#### **21 December 2019 – 6 January 2020**

Christmas break (Christmas & New Year)

#### **7 January 2020**

Resumption of classes

#### **27–28 January 2020**

Exam period

#### **31 January 2020**

Presentation of diplomas to semester program participants

#### **1–16 February 2020**

Semester break

## II SEMESTER: 17 February – 10 June 2020

### **13–17 February 2020**

New student move-in period

### **17 February 2020**

Inauguration ceremony of the second semester

Oral placement test and written test for those who did not complete it online

### **18 February 2020**

Announcement of group division and meetings with academic advisers

### **19 February 2020**

Beginning of the second semester

### **9–14 April 2020**

Easter Holiday

### **1 May 2020**

Labour Day

### **4–5 June 2020**

Exam period

### **10 June 2020**

Presentation of diplomas

## V. COURSE PROGRAM

The course program is dependent on the participant's level of language competence.

- Each participant will be accepted into a group (with a specific level of advancement) based on an online written placement test as well as an oral test held on the inauguration day of the course. Participants who do not know any Polish do not receive the link to the test and do not take the test.
- Participants enrolled in the one-year program are accepted into groups in the second semester on the basis of their exam results (written and oral) at the end of the first semester as well as the opinions of their language instructors.

All of the courses offered by the Center for Polish Language and Culture in the World are conducted in accordance with the ECTS\* grading system.

According to the requirements of the Center, students who wish to obtain a diploma must:

- earn 30 ECTS\*\* credit points in each semester,
- meet all of the course requirements,
- pass all of the exams.

Important: program participants receive one diploma after completing the one-semester or one-year program that they have selected.

\* European Credit Transfer and Accumulation System.

\*\* The number of credit points corresponds to the course's level of difficulty as well as the work that is required in order to pass the course.

## OBLIGATORY COURSES

### BEGINNER LEVEL – A1 AND ELEMENTARY LEVEL – A2

At the A1 and A2 levels, language courses are organized in two blocks: **Grammar and Communication** (12 hours per week) and **Fluency and Vocabulary** (8 hours per week).\* In total there are 20 hours of obligatory language courses per week. Within the language competence block, a student develops his/her listening comprehension, comprehension of written texts, and writing skills in Polish. Students earn 28 ECTS credit points through participation in the obligatory courses. The remaining 2 points can be earned by attending lectures or additional language classes.

After passing an exam (the mid-semester or final exam), students can gain the following number of ECTS points:

	ECTS Points
Grammar	12
Vocabulary	3
Listening Comprehension	3
Reading Comprehension	3
Communication with Pronunciation and Intonation	6
Composition and Editing of Texts	1
Total	28

### INTERMEDIATE LEVEL – B1

At the B1 level, language courses are organised in the following blocks: **Grammar and Communication** (8 hours per week) and **Fluency and Vocabulary** (12 hours per week).\* In total there are 20 obligatory hours of language classes per week. In the fluency block, students develop listening comprehension, speaking, reading comprehension and writing skills in Polish.

Attendance in the obligatory courses allows a student to earn 26 ECTS credit points. The remaining 4 credit points can be earned by attending lectures or additional language classes.

\* In groups in which there are students of Slavic heritage, we propose a greater number of teaching hours focused on vocabulary and productive fluency (speaking and writing) and fewer hours devoted to developing receptive fluency (listening and reading comprehension).

After passing an exam (the mid-semester or final exam) students can earn the following number of ECTS credit points:

	ECTS Points
Grammar	9
Vocabulary	3
Listening Comprehension	2
Reading Comprehension	3
Communication and Conversation	6
Composition and Editing of Texts	3
Total	26

### UPPER INTERMEDIATE LEVEL – B2



At the B2 level, language courses consist of **Grammar** (4 hours per week), **Vocabulary** (2 hours per week) and language fluency: **Listening Comprehension** (2 hours per week), **Communication and Conversation** (4 hours per week), **Reading Comprehension** (4 hours per week) as well as **Composition and Editing of Texts** (4 hours per week). In total, there are 20 obligatory hours of language classes per week.

Through participation in the obligatory courses, students earn 26 ECTS credit points. The remaining 4 points can be earned by attending lectures or additional language classes. After passing an exam (the mid-semester or final exam) students can earn the following number of ECTS credit points:

	ECTS Points
Grammar	6
Vocabulary	4
Listening Comprehension	2
Reading Comprehension	4
Communication and Conversation	4
Composition and Editing of Texts	6
Total	26

### ADVANCED LEVEL – C1



At the C1 level, the obligatory language courses are **Grammar** (4 hours per week), **Vocabulary and Phraseology** (2 hours per week) and language fluency: **Listening Comprehension** (2 hours per week), **Communication and Conversation** (2 hours per week), **Reading Compre-**

**hension** (3 hours per week) and **Composition and Editing of Texts** (3 hours per week). In total, there are 18 hours of obligatory language courses per week.

Through participation in the obligatory courses, students earn 24 ECTS credit points. The remaining points can be earned by attending lectures or additional language classes. After passing an exam (the mid-semester or final exam), students can earn the following number of ECTS credit points:

	ECTS Points
Grammar	9
Vocabulary and Phraseology	2
Listening Comprehension	2
Reading Comprehension	3
Communication and Conversation	2
Composition and Editing of Texts	6
Total	24

## PROFICIENCY LEVEL – C2

At the C2 level, the obligatory language courses are **Grammar** (4 hours per week), **Vocabulary and Phraseology** (2 hours per week) and language fluency: **Listening Comprehension** (2 hours per week), **Communication and Conversation** (2 hours per week), **Reading Comprehension** (2 hours per week) and **Composition and Editing of Texts** (2 hours per week). In total, there are 14 hours of obligatory language classes per week.

Through participation in the obligatory courses, students earn 20 ECTS credit points. The remaining points can be earned by attending lectures or additional language classes. After passing an exam (the mid-semester or final exam), students can earn the following number of ECTS credit points:

	ECTS Points
Grammar	7
Vocabulary and Phraseology	2
Listening Comprehension	2
Reading Comprehension	3
Communication and Conversation	2
Composition and Editing of Texts	4
Total	20

## LECTURES



Lecture Title	Language of the Lecture	Number of Hours Per Week	ECTS
<i>Polish Grammar</i>	English	2	2
<i>An Introduction to Polish History (Semester I)</i>	Polish	2	3
<i>History of the Poles (Semester II)</i>	Polish	2	3
<i>An Introduction to Polish History (Semester I)</i>	English	2	2
<i>Poland under Communism (Semester II)</i>	English	2	2
<i>Contemporary Polish Society</i>	Polish	2	3
<i>Contemporary Poland</i>	English	2	2
<i>Polish Culture (workshop classes)</i>	Polish	3	3
<i>Theater Workshop</i>	Polish	3	3

## ADDITIONAL LANGUAGE CLASSES



### Level A:

- Grammar and/or Vocabulary                            2 hours\*                            2 ECTS points
- Listening Comprehension and Communication 2 hours                            2 ECTS points
- Pronunciation and Intonation                        2 hours                            2 ECTS points

### Level B1:

- Communication and Conversation                    2 hours                            2 ECTS points
- Grammar Review                                        2 hours                            2 ECTS points
- Spelling    2 hours                            2 ECTS points
- Pronunciation and Intonation                        2 hours                            2 ECTS points

### Level B2:

- Grammar Review                                        2 hours                            2 ECTS points
- Reading of Newspaper Articles                        2 hours                            2 ECTS points
- Spelling    2 hours                            2 ECTS points

### Level C:

- Reading of Newspaper Articles                        2 hours                            2 ECTS points
- Grammar Review                                        2 hours                            2 ECTS points
- Reading of Literary Texts                            2 hours                            3 ECTS points

### Specialized Language Courses:

- Medical Language                                      4 hours                            4 ECTS points
- Economic Language                                    4 hours                            4 ECTS points
- Political-Legal Language                              4 hours                            4 ECTS points

\* The number of hours per week concerns all courses.

## **IMPORTANT!**

- The Center reserves the right to make changes to the list of courses that are offered.
- Participants in the program can attend, free of charge, a greater number of hours than the number required to earn a diploma. They can also earn credit points for them.
- A diploma is earned only by students who earn 30 credit points per semester and pass all of the required exams.
- Students who participate in the program only part-time can obtain a certificate.
- If necessary, all students can receive a transcript of studies – an official document confirming studies at the Center, stating final grades and the number of hours completed by the student. Before arriving at the Center, the student should arrange the transfer of credits with his/her university.

## **VI. GRADING PROCEDURES**

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### **MID-TERM AND FINAL EXAMS**

Exams at the Center for Polish Language and Culture in the World take place twice per semester. The mid-term and final exams in grammar, vocabulary and linguistic fluency are scheduled at appointed times. Other tests are individually arranged by the instructors.

Grades from specific subjects are recorded in the student's examination card. After completion of the program – either one-semester or one-year – students receive a diploma. The grade written on the diploma is the average grade from all of the exams. The mid-semester and final exams are documents that can only be reviewed. They are the property of the Center; after being corrected by instructors, they are archived.

The final grade percentages recorded on a student's examination card are as follows:

## LEVEL A1 AND A2\*

Points on the Exam	
Grammar	30
Vocabulary	20
Listening Comprehension	10
Reading Comprehension	10
Communication with Pronunciation and Intonation	20
Composition and Editing of Texts	10
Total	100

## INTERMEDIATE LEVEL – B1\*

Points on the Exam	
Grammar	20
Vocabulary	15
Listening Comprehension	15
Reading Comprehension	15
Communication and Conversation	20
Composition and Editing of Texts	15
Total	100

## UPPER INTERMEDIATE LEVEL – B2

Points on the Exam	
Grammar	25
Vocabulary	10
Listening Comprehension	10
Reading Comprehension	15
Communication and Conversation	20
Composition and Editing of Texts	20
Total	100

## LEVEL C1 AND C2

Points on the Exam	
Grammar and Vocabulary	20
Listening Comprehension	10
Reading Comprehension	20
Communication and Conversation	20
Composition and Editing of Texts	30
Total	100

\* Groups of students of Slavic heritage have the following exam points: Grammar – 20 p., Vocabulary – 20 p., Listening Comprehension – 10 p., Reading Comprehension – 10 p., Communication – 20 p., Composition and Editing of Texts – 20 p.



## ARE YOU INTERESTED IN INTENSIVE POLISH LANGUAGE STUDIES?

- After deciding to enroll in the program, please fill out the required documents.
- Please sign and send the document concerning the Processing of Your Data – which can be downloaded from the website: [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl)
- Please send the complete set of documents to the Jagiellonian University's Center for Polish Language and Culture in the World at the following address: ul. Grodzka 64, 31-044, Kraków, or by e-mail: [polish.for.foreigners@uj.edu.pl](mailto:polish.for.foreigners@uj.edu.pl)
- After receiving a letter of acceptance, please pay the registration fee of 920 PLN. This will reserve your place in the program.
- On the basis of the letter of acceptance, a visa must be obtained from a Polish consulate in your country of residence (this does not apply to EU citizens).
- It is necessary to pay for the one-semester program before it begins. The fee for the one-year program can be paid in two installments, before each semester begins.
- If you apply for a space in a student dormitory and receive written confirmation of a space, you may move into the dormitory after arriving to Krakow (usually 3 days before the program begins).
- The online placement test must be taken after receiving an e-mail with a link and the deadline for taking the test. **You will receive your test result after the program begins.**
- You will begin the Polish language program at the Jagiellonian University's Center for Polish Language and Culture in the World, ul. Grodzka 64, on 1 October 2019 or 17 February 2020.

Detailed information about the Polish language programs can also be found on the website of the Center for Polish Language and Culture in the World:

**www.polishstudies.uj.edu.pl**  
**e-mail: [polish.for.foreigners@uj.edu.pl](mailto:polish.for.foreigners@uj.edu.pl)**  
**phone +48 12 663 18 14**

## VII. GENERAL INFORMATION

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### ADMISSION REQUIREMENTS

Due to the limited number of spaces, the Center for Polish Language and Culture in the World accepts students on a first-come, first-served

basis. The application deadline for the first semester is **15 September, 2019; for the second semester – 2 February, 2020**. If you are interested in studying at the Center, please send the following documents:

- the document concerning the PROCESSING OF YOUR PERSONAL DATA (available on the website [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl)). The document should be signed and sent to the Center along with other documents.
- proof of graduation from secondary school (the equivalent of a Polish secondary school certificate – świadectwo maturalne – a document qualifying its holder to enter institutions of higher learning) or (in the case of university students) a document proving academic studies, or (in the case of graduates) a diploma. If the document is issued in English, it must be submitted as an authorized copy, and if it is in another language, it must be translated into Polish or English by a sworn translator;
- a certificate from a registered physician describing your current state of health;
- a completed application form (included in this brochure and available on the website [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl));
- a copy of the page of your passport with your photo;
- a brief description of your reasons for learning Polish (this is important for people planning to begin university studies in Poland or undertake academic internships).

**In accordance with legislation by the Ministry of Science and Higher Education, foreigners may be accepted into Polish language programs if:**

- they possess a visa or residence card, or any other document allowing them to live legally in Poland,
- they either possess an insurance policy that will cover expenses in the case of illness or accident during the period of their studies in Poland, possess a European Health Insurance card, or plan to become insured under the National Health Fund (NFZ) immediately after their course begins.

**Documents may be sent by post or as e-mail attachments. The original copies must be shown after arriving in Krakow, before the course begins.**

Part of enrollment for the program consists of completing the **on-line placement test**; the candidate will be informed of the result during the oral diagnostic test which is given on the inauguration day.

**Important:** the test is not taken by people who have no knowledge of the Polish language.



## **IMPORTANT**

1. At the beginning of the program all of the participants will receive **REGULATIONS**, which they must acquaint themselves with and sign. The original copy will be added to the documents for each course participant, and the participant will receive a copy.
2. Minors who have completed high school can be accepted into the program after completing and submitting an **OFFICIAL STATEMENT** (**available on the website** [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl)) from their parents or legal guardians, signed by a notary.



## **ACCOMMODATION**

The Center for Polish Language and Culture in the World has a limited number of spaces for students in four student dormitories: "Bydgoska" at ul. Bydgoska 19, "Nawojka" at ul. Reymonta 11, "Piast" at ul. Piastowska 47, and "Żaczek" at al. 3 Maja 5\*. If you are interested in staying in one of them, please tick the appropriate box in the application form. **The moving-in period usually begins 3 days before the beginning of the program.** Due to the limited number of spaces in the student dormitories, we are unable to guarantee that all interested people will receive a dormitory room. We will do our best to meet your needs, and will inform you via e-mail if a reservation has been made for you.

**Students receive accommodation on the basis of personal referrals from the coordinator of programs for foreigners through USOSweb. People who have received confirmation of being granted a space in a dormitory should report to the office of the dormitory from Monday to Friday, from 8:00 am to 3:30 pm.**

**Important:** When moving into a student dormitory, it's necessary to have proof of identity (a passport or ID card), a photo of yourself that will be used for a resident card and some Polish money to pay a deposit as well as the fee for one month of accommodation in advance. Both the deposit and the monthly accommodation cost in the 2018/19 academic year were 400 PLN. In the 2019/20 academic year, there may be a slight increase in this price.

**Important:** We kindly ask those who are planning to arrive in Krakow on the weekend or during the evening to inform us of this by e-mail ([polish.for.foreigners@uj.edu.pl](mailto:polish.for.foreigners@uj.edu.pl)). This will allow us to reserve accommodation for you in the hotel section of the dormitory. We would like to emphasise the importance of taking care of formalities connected with accommodation in the rooms reserved for participants of the Polish language program as early as possible.

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\* The allocation of places in student dormitories in the 2019/20 academic year is subject to change. Information concerning all changes will be posted on our website: [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl)

The deposit will be returned when a student moves out, if there has been no damage to the room. The rooms are equipped with basic equipment: beds, tables, bookshelves, wardrobes, lamps, a telephone, TV and internet connection. Internet service is included in the price of the dormitory fee. In the student dormitories there are kitchens, but they are not equipped with dishes, pots or appliances. When moving in, every student can take bedding from the storeroom (a pillowcase and bedsheet) as well as curtains. The bedding and curtains can be changed every 3 weeks. The rooms contain blankets and duvets, pillows, lamps and telephones; the dormitory does not supply towels. There are no refrigerators in the rooms.

If you would like to resign from the place you have been granted, please notify the Center as soon as possible.

On the grounds of the student dormitories there are also student hotels where students' parents and friends can stay for a **reasonable price, as long as there are rooms available**.

**"Bydgoska" Student Dormitory**  
**ul. Bydgoska 19, 30-056 Kraków**  
**e-mail: bydgoska@bratniak.krakow.pl**

"Bydgoska" student dormitory is situated in a quiet neighbourhood, next to a city park. Students are accommodated in two-person rooms with separate bathrooms. On the grounds of the dormitory there's, a reading room, a TV room, a laundromat and a fitness room. "Eden" Restaurant is nearby, which serves tasty, affordable meals.

**"Nawojka" Student Dormitory**  
**ul. Reymonta 11, 30-059 Kraków**  
**e-mail: nawojka@bratniak.krakow.pl**

"Nawojka" student dormitory is situated next to Jordan Park, next to the Chemistry Department of the Jagiellonian University, Auditorium Maximum, and the Main Square. Students are accommodated in 2-, 3- and 4-person rooms with separate bathrooms. Students have access to wireless Internet in their rooms. There is a laundromat, reading room, student cafeteria, eating place, hairdresser's, and a grocery shop in the building. On the grounds of the dormitory there is also "Nawojka" student club.

**"Piast" Student Dormitory**  
**ul. Piastowska 47, 30-067 Kraków**  
**e-mail: piast@bratniak.krakow.pl**

Students are housed in two-person rooms in units (2 rooms and a bathroom). Students can use a washing machine, borrow a vacuum cleaner, iron, ironing board

or sports equipment, and use the reading room. Students have access to wireless Internet in the cafe and in the reception area on the ground floor. On the grounds of the dormitory there's a post office, student cafe, cafeteria Bistro Piast (offering dinner), photocopying service, newsstand, hairdresser's, tanning salon, consignment shop and dry cleaner's. It's possible to rent a bicycle at the dormitory.

### **“Żaczek” Student Dormitory**

**al. 3 Maja 5, 30-063 Kraków**

**e-mail: [zaczek@bratniak.krakow.pl](mailto:zaczek@bratniak.krakow.pl)**

The “Żaczek” Student Dormitory (al. 3 Maja 5) is located in the very center of Krakow, just a 10-minute walk from the Main Square and Wawel Castle. It offers students 2- and 3-person rooms with washrooms. Students can use the student laundromat, vacuum cleaner, reading room, TV room and party room. Students can also use the student cafeteria, which is open from 11:30 am to 4:30 pm. On the grounds of the dormitory there is also “Żaczek” student club, a xerox shop and a small grocery shop.

The Center does not provide help in organising private accommodation; information about firms and people who rent apartments can be found on the Internet (Facebook and student Internet forums). Help and advice can be provided by such accommodation offices as: Biuro Pośrednictwa Mieszkań i Pracy przy Fundacji “Bratniak” (Accommodation and Employment Agency at the “Bratniak” Foundation): [www.bratniak.krakow.pl](http://www.bratniak.krakow.pl); Bratnia Pomoc Akademicka (Fraternal Academic Assistance) at ul. św. Anny: [www.bpa.pl](http://www.bpa.pl) or Studenckie Biuro Kwarter (Student Accommodation Office): [www.krakow.chatazaka.pl](http://www.krakow.chatazaka.pl)

## PARTNERSHIPS WITH RECRUTATION AGENCIES

We would like to kindly inform all interested parties that the Jagiellonian University **does not enter any partnerships with recruitment agencies or other organisations** that go between a University and candidates in the admission processes.

Our goal is to ensure that the admission processes run error-free, in accordance to the qualification criteria as stated in university legal regulations, and without violating communication policies that are in place at the JU and that apply to the communication between the University and candidates.

Foreign candidates who wish to pursue Polish language program can apply directly to the Center for Polish Language and Culture in the World – [polish.for.foreigners@uj.edu.pl](mailto:polish.for.foreigners@uj.edu.pl) and are encouraged to do so, as our website: [www.polishstudies.uj.edu.pl](http://www.polishstudies.uj.edu.pl) (Polish and English versions).



Each foreigner studying at the JU has to have a health insurance valid for the period of his/her program. If upon enrolment you do not yet possess the insurance, then together with the complete set of documents you should enclose a declaration in which you oblige yourself to submit the insurance certificate to the Center for Polish Language and Culture in the World before the program starts.

### **Types of health insurance:**

- insurance policy obtained in the country of origin or bought in a Polish insurance agency (it should be valid for the full program);
- European Health Insurance Card (EHIC) issued in the country of origin;
- insurance at the National Health Fund (Narodowy Fundusz Zdrowia – NFZ), available after signing an agreement with the NFZ individually.

**Citizens of the European Union, Iceland, Norway, Switzerland, and Liechtenstein who hold a European Health Insurance Card or insured at the NFZ by the university** are covered by the free of charge medical care in institutions which have signed contracts for the medical services supply with the NFZ. EHIC is issued in the country of origin. More information can be found on the Małopolska NFZ website and on the European Committee websites.

**Citizens from outside the EU, Iceland, Norway, Switzerland, and Liechtenstein** who are insured at the NFZ on the basis of their application are covered by the medical care in institutions which have signed contracts for the medical services supply with the NFZ if they pay their monthly medical contribution.

List of institutions which have signed a contract with the NFZ may be found at the regional NFZ division website – [www.nfz-krakow.pl](http://www.nfz-krakow.pl).

In case of falling ill, students may go to the SCANMED health centre at al. Armii Krajowej 5, tel.: +48 12 629 88 00, where they may consult general practitioners and specialists. In case of an emergency, you should contact a district hospital emergency ward (Szpitalny Oddział Ratunkowy – SOR) or call 999 from a stationary phone or 112 from a mobile one.

You might want to consider buying accident insurance (ubezpieczenie NNW). You can get one at the JU Student Governance, Collegium Novum, ul. Gołębia 24, room 033, from Monday to Friday, from 9:30 am to 3:00 pm. Basic service for one academic year costs about 30 PLN.\*

## ADDRESS REGISTRATION

Upon arrival in Krakow, all course participants must register their address of residence for the duration of their stay in Poland. People staying in student dormitories receive residence registration forms from the dormitory's administration office, and people staying in private accommodation should obtain a form directly from the Census Department. Forms must be submitted to:

### **Wydział Spraw Administracyjnych**

#### **Referat Ewidencji Ludności**

al. Powstania Warszawskiego 10, 31-549 Krakow

phone +48 12 616 93 33

[www.bip.krakow.pl/idz](http://www.bip.krakow.pl/idz)

[umk@um.krakow.pl](mailto:umk@um.krakow.pl)

## VISAS

Citizens of non-EU/EEA member states can enter Poland only with a valid travel document (passport) and a visa obtained from the Polish Embassy or Consulate in their country of residence. A short-term visa entitles a foreign student to stay in Poland for up to three months; a long-term visa entitles a foreign student to stay in Poland for a maximum of 12 months. The Voivodeship can extend a Schengen visa or a Polish visa; the visa is then added as a sticker to the foreigner's travel document.

Information concerning the extension of visas can be obtained from:

### **Małopolski Urząd Wojewódzki w Krakowie**

#### **Wydział Spraw Obywatelskich i Cudzoziemców**

ul. Przy Rondzie 6

phone +48 12 392 18 54

[www.malopolska.uw.gov.pl](http://www.malopolska.uw.gov.pl)

e-mail: [wo@malopolska.uw.gov.pl](mailto:wo@malopolska.uw.gov.pl)

\* The prices are from March 2019 – they may be subject to change.

## LEGALIZATION OF STAY

Both citizens of member states of the European Union and foreigners arriving in Poland from outside the EU have to legalise their **stay in Poland if exceeding 3 month**. Full information about the legalisation may be found on the website of the Małopolska Voivodeship Office (Małopolski Urząd Wojewódzki w Krakowie: <http://www.malopolska.uw.gov.pl>) and The Office for Foreigners (Urząd do Spraw Cudzoziemców: <https://udsc.gov.pl/>).

## DUAL CITIZENSHIP

In accordance with Polish regulations, people possessing 2 passports (including one that is Polish) must enter and leave Poland using the Polish passport.

## VIII. OTHER PROGRAMS OFFERED TO FOREIGNERS

### POLISH LANGUAGE COURSES FOR STUDENTS IN THE ERASMUS PROGRAM AND FOR FOREIGNERS STUDYING AT KRAKOW UNIVERSITIES

The Center for Polish Language and Culture in the World organizes Polish language courses every semester for foreigners who are studying in Krakow universities, as well as for foreigners who are doing work apprenticeships or PhD research in Krakow. Since 2000, the Center has also offered Polish language courses for students in the Erasmus Program. The course lasts for one semester and consists of 60 academic hours and offers classes at all levels (A1–C2). At the end of the course there is a written and oral exam. After passing the exam, the student receives 6 ECTS credit points. The oral exam takes place during two additional hours which are not included in the 60 academic hours of the course. In the 2018/19 academic year the cost of the course for students enrolled at the Jagiellonian University was 700 PLN\* per semester. For students enrolled at other institutions the cost was 800 PLN.\* Classes are led by qualified teachers of Polish as a foreign language in cooperation with the Center for Polish Language and Culture in the World.

\* These were the prices in the 2018/19 academic year – they are subject to change.



## SCHOOL OF POLISH LANGUAGE AND CULTURE

Since 1969, thousands of students, professors and guests from around the world have attended the summer programs organized by the School of Polish Language and Culture, which is an entity of the Jagiellonian University's Center for Polish Language and Culture in the World. Apart from its rich academic program, the School organizes excursions to the most interesting places in Krakow and surrounding areas. Participants must be 18 years or older.\*

The cost of the program includes: a non-refundable 500 PLN advance payment, classes, accommodation in a two-person dormitory room, food, and a program of tourist and cultural activities.

<b>PROGRAM A – the four-week program in a special format:</b>	4–31 July 2019	7 896 PLN
<b>PROGRAM B – the six-week program:</b>	4 July – 14 August 2019	8 966 PLN
<b>PROGRAM C – the three-week program:</b>	4–24 July 2019	5 846 PLN
<b>PROGRAM D – the three-week program:</b>	25 July – 14 August 2019	5 846 PLN



## “EXPLORERS’ SUMMER” – SUMMER LANGUAGE AND CULTURE CAMP FOR LEARNERS AGED 13–17

### THE COURSE INCLUDES:

- 40 hours of language classes provided by teachers trained to work with young people,
- 24-hour supervision by qualified professionals,
- Sightseeing tours of Kraków and the Salt Mine in Wieliczka or Bochnia,
- Trip to Zakopane, the “capital of the Polish mountains”,
- Sporting activities,
- Dance workshops, film screenings,
- Language course diploma issued by the Jagiellonian University,

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\* This does not apply to participants of the “Explorers’ Summer” language camp for young learners.

- A diploma issued by the Jagiellonian University after completion of the course.

**1st session: 7–20 July 2019**  
**2nd session: 21 July – 3 August 2019**

**Program fee, including accommodation and meals: 4 557 PLN**

### **INTENSIVE SUMMERTIME PREPARATORY COURSES OF POLISH LANGUAGE**

The Jagiellonian University's School of Polish Language and Culture also offers a **PREPARATORY COURSE** during the summer for people interested in studying at a Polish university or institution of higher learning. The course is devoted to candidates who know Slavic languages. A requirement of the course is native speaker fluency in a Slavic language such as Ukrainian, Russian, Czech or Slovakian.

I.	Eight weeks: 17 June – 9 August 2019 – 200 hours	3 450 PLN
II.	Four weeks: 17 June – 12 July 2019 – 100 hours	1 800 PLN
III.	Four weeks: 15 July – 9 August 2019 – 100 hours	1 800 PLN

**For more information about the School of Polish Language and Culture, the Summer Camp for Youth, and the Summer Preparatory Courses of Polish Language:**

Szkoła Języka i Kultury Polskiej UJ  
ul. Garbarska 7a, 31-131 Kraków  
[www.plschool.uj.edu.pl](http://www.plschool.uj.edu.pl)  
e-mail: [plschool@uj.edu.pl](mailto:plschool@uj.edu.pl)  
phone +48 12 421 36 92

## **IX. STATE CERTIFICATION EXAMS FOR POLISH AS A FOREIGN LANGUAGE**

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A licenced exam center has been functioning within the Center for Polish Language and Culture in the World since 2016, in which it is possible to take state certification exams for Polish as a foreign language.

The Polish language certificate is an official confirmation of Polish language competence. It is a document that foreigners are required to obtain in order to become citizens of Poland.

The certificate is also honoured by universities when accepting students. The exam can be taken by foreigners or Polish citizens whose permanent residence is outside of Poland.

The exams are of various levels of difficulty, divided into age groups: adults (people over 18 years of age) and children/youths (14–17 years old). The exam sessions take place three times per year.

Up-to-date information concerning the session schedule, available levels, registration and exam fees can be found on the website:

**<http://www.polishstudies.uj.edu.pl/certyfikaty>**

**e-mail: [certyfikatpolski@uj.edu.pl](mailto:certyfikatpolski@uj.edu.pl)**

**phone +48 690 497 459**

(during the hours indicated on the website)

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